



**SAFETY COMMITTEE MEETING MINUTES**  
**December 3, 2024 @ 4:30 P.M.**  
**City Hall - Board Room**

**CALL THE MEETING TO ORDER:**

Present in the Board Room at City Hall were Alderman French, Alderman Messick, Alderman Crosslin, Police Chief Sipe, Assistant Police Chief Floied, Fire Chief Chambers, Director Brittany Fiske, and Mayor Hobbs.

Mayor Hobbs called the meeting to order. No citizen comments were made.

**Election of Chairman:** Mayor Hobbs asked for nominations for Chairman. Alderman Messick Nominated Alderman French and Alderman Crosslin seconded the nomination. The nomination carried to nominate Alderman French as Chairman.

**APPROVAL OF THE MINUTES:** Alderman French made a motion to approve the 05-13-24 Safety Committee Minutes, and seconded by Alderman Crosslin. The minutes passed 3-0.

**APPROVAL OF AGENDA:** Chairman French asked if anyone had anything to add or take off the agenda before they approve the agenda. Chairman French asked for a motion to approve the agenda changes and Alderman Messick made a motion to approve. Chairman Crosslin seconded the motion and the motion passed 3-0.

**Approval of meeting date and time:** After discussion all were in favor of keeping the current date and time of the Safety Committee meetings as 5pm on the second Monday of the month.

**Codes Department:** Director Brittany Fiske discussed her review of monthly operations such as a current job opening for a Stormwater Program Coordinator. A purchase order for 9 AEDs has been signed, those are currently being ordered (approved January 2024) An Additional CPR Course for any city employee was completed November 4<sup>th</sup> 2024. An Active shooter training is scheduled for January 2024 with the help of the police department. All departments have recently submitted a severe weather plan and a quarterly departmental employee safety meeting will be held January 14, 2024. Director Brittany Fiske asked for the board's approval to send a request to the Finance Committee for 2 new vehicles for the Codes Department. Director Fiske stated current vehicles are becoming outdated and with the addition of a new employee a vehicle is needed. Director Fiske stated the budget to date would allow for it. Half way through the budget year only about 27% of the budget is spent. A discussion ensued regarding the approval of the two new vehicles for the Codes Department. Alderman Crosslin asked Director Fiske if the approval of two new cars would cause issues with the budget later in the year. Director Fiske stated the additions vehicles would not cause issues due to using less than 30% of the budget at the 6 month mark. Alderman Crosslin made a motion to move the request of two new vehicles to the Finance Committee and Alderman Messick seconded. The approval passed 3-0

**Fire Department:** Chief Chambers discussed his monthly review. Starting with community involvement including conducting 11 inspections, installing 6 car seats for citizens, installing 14 smoke alarms, assisting 10 EMS calls during the month, Lt Webb attended training in TN River weekend for TARS, mutual aid response with Hillsboro volunteer Fire Department, structural fire on Harp st, Microwave fire on Lexington cir, assisting South Central Human Recourses with

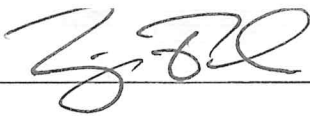
Commodities drive, Crew attended First Responders Day, assisted with traffic control for Veterans Day parade and the VFW ceremony, assisted with traffic control at the Christmas parade. Chief Chambers discussed project updates. Those project updates include replacing carpet/flooring for Station 2, new bed frames, fire hydrant painting, and a purchase order was accomplished for the new G-1SCBA. Discussion continued regarding the replacement fire engine with Alderman Messick asking which engine was the best. Chief Chambers stated it didn't really matter; Ford, Chevrolet and Dodge were about the same. Alderman Messick asked which one was the cheapest and Chief Chambers stated the Rosenbauer engine was cheaper than the KME engine. Alderman Crosslin asked if there was a significant time line difference between the two and Chief Chambers said there is about a 6 to 8 month time line difference between the two. Alderman Messick asked if the new engine would be as big as the biggest engine we currently have and Chief Chambers stated yes. Alderman Messick stated this conversation had been going on for 6 years and the board needed to move forward if they are going to. Alderman French stated he was in favor but there was an issue with too many vehicles coming up for service and making forced purchases causing the engine purchase to be moved out. Alderman French said the replacement fire engine would be put on the agenda for the next meeting.

**Police Department:** Chief Sipe started his review with the department calls for service in November were 1,654 which brings the calls this year to 17,948. Chief Sipe also included the department's community involvement the police department participated in Blue Monarch, Blues and Brews, conducted an active shooter training for DOT foods, participated in Out of The Darkness walk, Old Timers day, traffic control for Canvas church's Harvest food bank giveaway, Traffic control for First Baptist Church trunk-or-treat, safe on the square and the Christmas parade as well as handed out 40 Thanksgiving baskets. Chief Sipe also discussed upcoming events such as 3 officers who are in the academy will be graduating on December 20<sup>th</sup>, Sergeant McGinn welcomed a baby girl, Officer Gault is the officer of the quarter, Assistant Chief Floied was recognized in the Good News magazine, the hiring of 3 new officers, and there being 4 openings for full time patrolmen. Chief Sipe discussed the Take-Home Car Policy and stated his reason for wanting to extend the milage was to continue to be marketable with the surrounding agencies. Chief Sipe asked that the Take-Home policy be extended from 15 miles to 35 miles with the discretion of the Police Chief to extend the range on a per officer basis. Alderman Crosslin asked why 35 Miles; what is the significance of that number. Chief Sipe stated Tullahoma's allowed milage is 35, so changing the milage to 35 would keep the Police Department marketable. Alderman Messick asked what the cost to the city could be other than gas and wear and tear to the vehicle. Chief Sipe said those would be the two considerable concerns. Alderman Messick asked if they were to extend the milage to 35 why not go ahead and extend it to 50 miles and a discussion ensued. Alderman French said he was in agreement with the 50 mile rule but stated the with Police Chief's discretion could cause issues of fair practices. Alderman Messick made a motion to make the Take-Home Car policy to 50 miles and not include Chief discretion. Alderman Crosslin seconded and the approval passed 3-0. Chief Sipe introduced the next item for business, the purchase of four Kustom Signal Argus camera systems. Assistant Chief Floied talked about how the camera systems cost \$19,708 but a THSO grant will cover 16,000 of the cameras and the remaining \$3,708 will come from the Drug Fund. Assistant Chief Floied also stated the Police Department already has Argus equipment and they need to stay with Arugs for compatibility. A discussion ensued before Alderman Crosslin made the motion and Alderman Messick seconded. Approval Passed 3-0

#### **OLD BUSINESS:**

**NEW BUSINESS:** After a discussion all agreed to appoint the MPD to administer Safety Agenda, Minutes and Notices

**ADJOURNMENT:** Being no other business to discuss, Alderman French made a motion to adjourn and seconded by Alderman Messick.



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CHAIRMAN Ryan French